

Incorporation Election of the Proposed Xunaa Borough

July 15, 2025

Candidate information

Candidate Filing Deadline is 5:00 p.m. May 16, 2025

How do you file for office?

Nominations for initial borough offices are made by petition. A person may file for and occupy more than one office but may not serve simultaneously as Borough Mayor and Borough Assembly member AS 29.05.120. If you want your name placed on the ballot for Borough Mayor, Assembly or School board, you must:

1.	<p>Gather signatures and residence addresses of at least 50 registered voters in the proposed area who support your candidacy.</p> <ul style="list-style-type: none">❖ Fill in your name and address at the top of each subscribers' page.❖ <u>Each signer MUST provide their signature, residence address, city and date they signed.</u> Petition signers should also print their name and provide at least one identifier such as: Last 4 digits of SSN, AK Driver's License No., AK State ID No., AK Voter No., or Date of Birth. <i>(Failure to provide the printed name and identifier of the subscriber on the signature page may result in the division's inability to clearly identify and process the individual's subscription to the petition.)</i>❖ It is important that each signer provides a full and descriptive residence address, such as "Lot 9 Block 3, City, AK" or "123 Salmon Dr, City, AK" so that it can be determined if the voter is registered within the proposed borough limits.❖ It is important to gather more than the required number of signatures in case there are signatures that cannot be qualified.
2.	<p>Complete the Nominating Petition Form. Fill out all sections on the attached Nominating Petition Form. Sign and date the form and provide at least one identifier.</p>
3.	<p>Complete the Public Officials Financial Disclosure Statement (POFD). All candidates must file a current Public Officials Financial Disclosure Statement at the time they file for office with the Division of Elections. POFDs can be filed by paper or electronically. Contact the Alaska Public Offices Commission (APOC) for instructions on how to file your POFD. If you have questions or need more information about the POFD, please contact APOC at: (907) 276-4176 or https://doa.alaska.gov/apoc/.</p>
4.	<p>Completed filing MUST include the following:</p> <ol style="list-style-type: none">1. Subscribers' Page(s)2. Completed Nomination Petition Form
5.	<p>Submit all filing materials to the Division of Elections. You may return your completed filing materials by mail, in person or by electronic transmission.</p> <p>Returned By Mail: Completed materials returned by mail must be postmarked no later than May 16, 2025, and received in our office by May 23, 2025. Mail to: Division of Elections, PO Box 110017, Juneau, AK 99811-0017</p> <p>Returned In Person: Completed materials returned in person must be hand delivered to one of our offices no later than 5:00 p.m. on May 16, 2025.</p> <p>Returned By Electronic Transmission: Completed materials returned by electronic transmission (fax or email) must be received by electronic transmission in our office no later than 5:00 p.m. on May 16, 2025. The originals must be postmarked by May 16, 2025, and physically received in our office by May 23, 2025. Fax number: (907) 465-3203; Email: elections@alaska.gov</p>

Incorporation Election of the Proposed Xunaa Borough Nominating Petition Candidate

If you have questions about becoming a candidate, you may contact the Region I Elections Office at (907) 465-3021.

GENERAL INFORMATION

I, _____, request that my name be placed on the
July 15, 2025 Home Rule Xunaa Borough Incorporation Election ballot for the office of:

Mayor Assembly School Board

RESIDENCY INFORMATION

My current Alaska residence address is: _____
House # Street Name City

My mailing address: _____
(Mailing Address) (City) (State) (Zip)

I have been a resident of the area within the proposed Xunaa Borough since ____ / ____ / ____.

FOR CORRESPONDENCE AND THE DIVISION OF ELECTIONS' WEB SITE:

(Official Candidate Mailing Address) (City) (State) (Zip) (Phone)

I REQUEST THAT MY NAME APPEAR ON THE BALLOT IN THE FOLLOWING MANNER:

_____, _____, _____
(Last Name) (First Name) (MI) (*Nickname and/or Suffix)

*The Director of Elections may not include on the ballot as part of candidate's name, any honorary or assumed title or prefix but may include in the candidate's name any nickname or familiar form of a proper name of the candidate. [AS 15.15.030(4)]

CERTIFICATION

I, the undersigned, certify that I am a qualified voter under the provisions of the Alaska Statutes and reside within the boundaries of the proposed Xunaa Borough. I further certify that I have been a resident of the area within the proposed Home Rule Xunaa Borough for at least one year preceding the election. I will serve if elected. A copy of my Public Official's Financial Disclosure Statement (POFD) has been filed with the Alaska Public Offices Commission (APOC).

Candidate Signature: _____ **Date:** _____

Candidate Identifier

Provide ONE: _____
(Last 4 digits of SSN, ADL #, Voter #, AK ID # or DOB) (Home Phone) (Work Phone)

Please attach all subscribers' pages (signature pages) to this form. The Division of Elections MUST receive this form, all signature pages and a copy of the POFD by 5:00 p.m., May 16, 2025.

Privacy Disclaimer: Unless otherwise made confidential or protected from disclosure by law, information provided on this form may be subject to disclosure under the Alaska Public Records Act (AS 40.25.100—40.25.295). Failure to provide requested personal information may result in the Division's inability to process relevant portions of this form. Requested information will be used only for purposes directly associated with the processing of this form. For information on how to challenge the accuracy or completeness of personal information maintained by the Division, please send the Division a written request that the personal information be changed. The request must comply with AS 40.25.310 and be sent to the Division of Elections at the following address: Division of Elections, Director's Office, PO Box 110017, Juneau, AK 99811-0017.

DIVISION OF ELECTIONS - OFFICE USE ONLY

Number of signature pages attached _____ Approximate Number of signatures _____

Place of filing: DO RI RII RIII RIV RV Received by: MAIL IN PERSON BY FAX EMAIL

Processed by: _____ (Rev 04/16/2025)

**STATE OF ALASKA SUBSCRIBERS' PAGE
CANDIDATE FOR THE PROPOSED XUNAA BOROUGH**

CANDIDATE NAME: _____, certify that I am a qualified voter under the provisions of the Alaska Statutes, and reside within the boundaries of the proposed Home Rule Xunaa Borough. I further certify that I have been a resident of the area within the proposed Home Rule Xunaa Borough for at least one year preceding the election.

CANDIDATE ADDRESS: _____ **OFFICE:** Mayor Assembly School Board

We the undersigned, pursuant to AS 29.05.120, declare that we are qualified voters residing within the boundaries of the proposed Home Rule Xunaa Borough and we request that this candidate's name be placed on the July 15, 2025 ballot.

	PRINTED NAME <i>(PLEASE PRINT CLEARLY)</i> *PLEASE PROVIDE*	ALASKA RESIDENCE ADDRESS <u>(YOU MUST PROVIDE)</u> <i>(i.e., house number & street name or mile post & road name.)</i>	CITY <u>(YOU MUST PROVIDE)</u>	NUMERICAL IDENTIFIER: <i>(Voter Number, DOB, ADL #, State ID # or Last 4 SSN)</i> *PLEASE PROVIDE ONE*	SIGNATURE <u>(YOU MUST PROVIDE)</u>	DATE SIGNED <u>(YOU MUST PROVIDE)</u>
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***NOTE:** Please attach all signature pages to the "Nominating Petition Candidate" filing form. (In order for the Division to clearly identify subscribers, please provide all information listed above. Failure to do so may result in the Divisions inability to identify and process the individual's subscription to the petition.)

Important Information about the Xunaa Borough Incorporation and the APOC POFD

Hoonah is seeking to incorporate as Xunaa borough. The election is run by the State and its candidates will need to file a Public Official Financial Disclosure (POFD) in accordance with Alaska Statue 39.50. If incorporation passes, opting out of AS 39.50 public disclosure requirements may be put to a vote by the people.

THE POFD

All candidates seeking to hold public office in the Xunaa Borough are required to file a POFD statement when declaring candidacy. Elected municipal officers as defined by AS 39.50 include: borough mayor, borough assembly member and school board member. Municipal Officers are also subject to other POFD requirements, such as Annual, Initial and Final POFDs.

FILING THE POFD

Please see the attachment "Creating a POFD" for instructions to file electronically via myAlaska at <https://my.alaska.gov/>. APOC encourages electronic filing because of easier access, saving paper, legibility, and copy features which allow the user to duplicate their information for future filings. Since Xunaa has a population of less than 15,000, its candidates have the option to file a POFD statement electronically or using a paper form. Contact your local Municipal Clerk's Office or APOC for a paper POFD form (contact information below.)

OPTING OUT OF THE POFD

After incorporation, Xunaa may choose to put the APOC POFD opting-out question on a ballot to be voted on at a future regular or special election. Please contact APOC for more information after incorporation.

Contact APOC for Assistance:

Alaska Public Offices Commission
2221 E. Northern Lights Blvd., Rm. 128
Anchorage, Alaska 99508-4149
Phone: (907) 276-4176
Fax (907) 276-7018
General email: apoc@alaska.gov

How to File Your Public Official or Legislative Financial Disclosure Statement

To use the new electronic filing system, you must have a MyAlaska username and password. If you have ever filed your application for the Alaska Permanent Fund Dividend (PFD) electronically, then you have already completed step one! If not, you may set up a new MyAlaska username and password easily from the APOC online forms page.

You may save your work at any time and then access the partially completed filing at a later time. If you get stuck or have a question on how to electronically file your disclosure, contact either the Anchorage (907-276-4176) or Juneau (907-465-4864) office.

1. To file your disclosure electronically, go to <https://my.alaska.gov>.
2. From the *Services for Individuals* menu, select “APOC – Disclosure Forms”.
3. Next, login to myAlaska.
4. Select “*Public Official / Legislative Official Financial Disclosure Form (POFD/LFD)*”.
5. Then select *Financial Disclosure Forms / Start New Form* to begin the process of filing a disclosure.
6. Read the instructions that appear and hit the *blue Start* button.

Tips: If you cannot move to the next page look for an error message in red at the bottom. Until you go to page 19 and certify/submit your POFD, it will show as INCOMPLETE. The program times out after 20 minutes of inactivity.

POFD Instructions

Before beginning the POFD form:

1. Please collect any necessary financial documentation that will assist you with filling out this form. For example, you will need information regarding income, property, and other assets.
2. Please be aware that it may take a significant amount of time to complete this form and plan accordingly. Once you begin, you may save the data you have already entered by clicking the "Save & resume later" button at the bottom of the screen.
3. Please remember that once submitted this form becomes a public document. Do not include confidential information such as social security numbers and bank account numbers.
4. This report is a sworn statement. Your signature on the last page certifies that this disclosure is true, correct, and complete.

Candidates Must File:

- State Candidates: File with Division of Elections, when filing for candidacy.
- Municipal Candidates: File a printed copy of this report with Municipal Clerk when filing for candidacy; check Municipal Clerk for deadlines.

Public Officials Must File:

- Initial Statements: Due within 30 days after taking office as a public official.
- Annual Statements: Due annually on March 15th; cover activity from the prior calendar year.
- Final Statements: Due within 90 days after leaving office; cover any period during the official's service for which the public official has not already filed a statement.

Please contact APOC staff with any questions about this form at:

Email: apoc@alaska.gov

Phone: (800) 478-4176_Statewide Toll Free; (907) 276-4176_Anchorage; (907) 465-4864_Juneau

In Person: 2221 E. Northern Lights Blvd., Rm. 128, Anchorage, AK 99508 or
240 Main St., Rm. 500, Juneau, AK 99811