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# FILING FOR OFFICE

## WRITE-IN CANDIDATES U.S. SENATOR OR REPRESENTATIVE CANDIDATE PACKET

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**State of Alaska  
Office of the Lieutenant Governor  
Division of Elections  
2022**



# WRITE-IN CANDIDATE FILING REQUIREMENTS

If you did not file for office for the Primary Election or if you were unsuccessful in advancing to the General Election from the Primary Election, and you wish to be a candidate in the General Election, you may file as a write-in candidate. There is no write-in vote on a Primary Election ballot.

Candidates filing as a write-in candidate for a General Election must file a Letter of Intent with any Division of Elections Office and contact the Federal Election Commission for federal reporting deadlines no later than five days before the General Election. Votes for a write-in candidate may not be counted unless the candidate has filed a Letter of Intent with the Division of Elections. AS 15.25.105

Write-in votes are reported as a group in each race, combining votes for all write-ins. The write-in votes will be counted if the votes cast for all write-in candidates are the highest number of votes received by any candidate in the race or the second highest number of votes cast in the race by less than the percentage necessary for a recount at the state's cost. AS 15.15.365, AS 15.20.450

Below is a checklist provided as a convenience to write-in candidates that are filing for office.

## CHECKLIST FOR FILING FOR OFFICE

- Complete a Letter of Intent. The form is provided in this packet or on the Division of Elections website.** AS 15.25.105
- Contact the Federal Election Commission for federal reporting deadlines.** Candidates for U.S. Senator or U.S. Representative must contact the Federal Election Commission for campaign reporting requirements. These candidates are not subject to the Alaska Public Offices Commission requirements. AS 15.25.030(b), AS 15.25.030(c), AS 39.50
- File completed forms no later than 5:00 p.m. on the filing deadline, THURSDAY, NOVEMBER 3, 2022.** All Division of Elections Offices will be open 8:00 a.m. to 5:00 p.m. AS 15.25.105(13(c))

DEADLINE	DESCRIPTION	OFFICE
Thur., 11/03/22	Last day to submit: <ul style="list-style-type: none"> <li>• Write-in Letter of Intent</li> <li>• Federal Election Commission reporting requirements (Contact the FEC to ensure current requirements are met.)</li> </ul>	Division of Elections
Mon., 09/05/22	Last day to submit letter of withdrawal from the General Election ballot.	Division of Elections
<i>For federal reporting deadlines, federal candidates may contact the Federal Election Commission toll free at 1-800-424-9530 or online at <a href="http://www.fec.gov">www.fec.gov</a>.</i>		

# STATE OF ALASKA LETTER OF INTENT WRITE-IN CANDIDATES FOR U.S. CONGRESS

<b>STEP 1</b>	<input type="checkbox"/> I acknowledge that I am responsible for contacting the Federal Election Commission for federal reporting requirements: 1050 First Street, NE, Washington, DC 20463
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<b>STEP 2</b>	<p><b>GENERAL INFORMATION</b> (please print or type)</p> <p>I, _____, declare myself to be a candidate for the office of (check one):</p> <p><input type="checkbox"/> <b>UNITED STATES SENATOR</b>                      <input type="checkbox"/> <b>UNITED STATES REPRESENTATIVE</b></p> <p style="text-align: center;">I am a write-in candidate for the <b>November 8, 2022 General Election</b> ballot.</p> <p>I request that the political affiliation on my voter record _____ appear on election information. *</p> <p><b>OR</b> I prefer to have nonpartisan or undeclared appear on election information: <b>Nonpartisan</b> <input type="checkbox"/> <b>OR Undeclared</b> <input type="checkbox"/></p> <p>* <b>Note:</b> If this is not the party affiliation currently on your voter registration record, it will be changed to reflect what you provided.</p>
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<b>STEP 3</b>	<p><b>RESIDENCY INFORMATION</b> (please print or type)</p> <p>My current Alaska residence is: _____</p> <p>_____</p> <p>My current mailing address is: _____</p> <p>_____</p>
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<b>STEP 4</b>	<p><b>MAILING ADDRESS and PHONE INFORMATION</b> (used for correspondence and website listing)</p> <p>_____</p> <p style="text-align: center;">(Candidate's Mailing)                      (City)                      (State)                      (Zip Code)</p> <p>_____</p> <p style="text-align: center;">(Candidate's Website)                      (Candidate's Email Address)                      (Phone Number)</p>
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<b>STEP 5</b>	<p><b>WRITE-IN NAME INFORMATION</b></p> <p>I request that voter's write my name on the ballot in the following manner:</p> <p>_____</p> <p style="text-align: center;">(Last Name)                      (First Name)                      (MI)                      (*Nickname and/or Suffix)</p> <p><small>*The Director of Elections may not include on the ballot as part of candidate's name, any honorary or assumed title or prefix but may include in the candidate's name any nickname or familiar form or proper name of candidate. (AS 15.15.030(4))</small></p>
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<b>STEP 6</b>	<p><b>CERTIFICATION</b></p> <p>I, undersigned, certify that the information in this Letter of Intent is true and complete and that I meet the specific citizenship requirements of this office. I certify that, if elected, I shall be an inhabitant of the State of Alaska. I further certify that, if elected, I will meet the age requirements upon taking the oath of office. I am not a candidate for any other office to be voted at the General Election, nor am I a candidate for this office under any other Declaration of Candidacy.</p> <p>_____</p> <p style="text-align: center;">(Candidate's Signature)                      (Date)</p> <p>_____</p> <p style="text-align: center;">(Phone Number)</p> <p style="text-align: right;">To assist staff in verifying candidate/voter information, please provide one of the following: (SSN, ADL, Voter # or DOB) _____</p> <p style="text-align: center;"><b>Privacy Disclaimer</b></p> <p><small>Unless otherwise made confidential or protected from disclosure by law, information provided on this form may be subject to disclosure under the Alaska Public Records Act (AS 40.25.100—40.25.295). Failure to provide requested personal information may result in the Division's inability to process relevant portions of this form. Requested information will be used only for purposes directly associated with the processing of this form. For information on how to challenge the accuracy or completeness of personal information maintained by the Division, please send the Division a written request that the personal information be changed. The request must comply with AS 40.25.310 and be sent to the Division of Elections at the following address: Division of Elections, Director's Office, PO Box 110017, Juneau, AK 99811-0017.</small></p> <p style="text-align: center;"><b>THE DIVISION OF ELECTIONS MUST RECEIVE THIS FORM NO LATER THAN THURSDAY, NOVEMBER 3, 2022</b> <b>RETURN THIS FORM TO: DIVISION OF ELECTIONS, PO BOX 110017, JUNEAU, AK 99811-0017</b> <b>PHONE NUMBER: 907-465-4611 EMAIL: ELECTIONS@ALASKA.GOV</b></p>
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# 2022 IMPORTANT DATES

Check the Division of Elections website for a current calendar: [www.elections.alaska.gov](http://www.elections.alaska.gov)

- Wed., 06/01/22 **Filing deadline for candidates.** Candidates must file a "Declaration of Candidacy" and appropriate Financial Disclosure Statement for any office appearing on the Primary Election ballot. Election offices will be open 8:00 a.m. - 5:00 p.m. AS 15.25.040
- Sat., 06/11/22 Last day to file a complaint with the Division of Elections regarding the eligibility of a candidate. AS 15.25.042 and 6 AAC 25.260
- Thur., 06/16/22 Candidates who faxed filing materials to the Division of Elections by the June 1st deadline must have their mailed documents received by the Division of Elections by this date. AS 15.25.040(a)(2)
- Sat., 06/25/22 Last day for candidates to withdraw their names from Primary Election ballot. AS 15.25.055
- Fri., 07/22/22 **Candidate deadline for Official Election Pamphlet information material.** Candidates submit materials to the Division of Elections for the state's 2022 General Election voter pamphlet.
- Mon., 08/01/22 **Filing deadline for judges seeking retention.** Candidates for judicial retention must file a Declaration of Candidacy for Retention and Financial Disclosure Statement. AS 15.35.040, AS 15.35.055, AS 15.35.070, AS 15.35.110, AS 39.50.020
- Sun., 08/07/22 **Judicial retention deadline for Official Election Pamphlet information material.** Judges and the Judicial Council submit materials to the Division of Elections for the state's 2022 General Election voter pamphlet. AS 15.58.030(g), AS 15.58.050
- Tues., 08/16/22 **PRIMARY ELECTION DAY.** AS 15.25.020
- Mon., 09/05/22 Last day for candidates to withdraw their names from the General Election ballot. AS 15.35.135, 6AAC 25.210(b)
- Thur., 11/03/22 **Filing deadline for write-in candidates.** Write-in candidates must submit Letter of Intent by this date prior to 5:00 p.m. Alaska Time. AS 15.25.105(13)(c)
- Tues., 11/08/22 **GENERAL ELECTION DAY.** AS 15.15.020

# **METHODS FOR FILING YOUR WRITE-IN PAPERWORK**

Candidates may submit a Letter of Intent to any Division of Elections Office and must be received no later than 5:00 p.m. on the fifth day prior to the General Election.

- In person – A Letter of Intent may be delivered in person to any Division of Elections Office no later than 5:00 p.m. on the fifth day prior to the General Election.
- By mail – A Letter of Intent sent by mail must be received in any Division of Elections Office no later than 5:00 p.m. on the fifth day prior to the General Election.
- By reliable electronic transmission – A Letter of Intent may be electronically transmitted to any Division of Elections Office and must be received no later than 5:00 p.m. on the fifth day prior to the General Election.

**If you have questions regarding filing for office, call the Director's Office at (907) 465-4611 or (866) 952-8683 (toll free within the U.S.).**