
FILING FOR OFFICE

DISTRICT COURT

JUDICIAL CANDIDATE PACKET

State of Alaska
Office of the Lieutenant Governor
Division of Elections
2022



JUDICIAL CANDIDATE FILING REQUIREMENTS

Below is a checklist provided as a convenience to judicial candidates seeking retention.

CHECKLIST FOR FILING FOR RETENTION IN OFFICE

- Complete your Declaration of Candidacy for Retention.** *AS 15.35.110*
- Sign your Declaration of Candidacy for Retention before a Notary.** A Notary is available at all Division of Elections offices.
- Determine filing fee.** The fees are set in statute and are non-refundable. *AS 15.35.120*
 - a) \$30 for District Court Judges.
- Complete a Financial Disclosure Statement with APOC on or before the AUGUST 1, 2022 filing deadline.**
 - a) Judicial retention candidates must file a Public Official's Financial Disclosure Statement with Alaska Public Offices Commission (contact APOC to ensure a current statement is on file).
 - b) A Public Official's Financial Disclosure Statement on file with a municipal clerk for a municipal office may not satisfy this requirement.
 - c) A "current statement on file" with APOC is a financial disclosure statement that was filed timely with APOC that covers the reporting period of the prior year.
- File completed forms no later than 5:00 p.m. on the filing deadline, MONDAY, AUGUST 1, 2022.** All Division of Elections Offices will be open 8:00 a.m. to 5:00 p.m. *AS 15.35.110*

DEADLINE	DESCRIPTION	OFFICE
Mon., 08/01/22	Simultaneous filing of: <ul style="list-style-type: none"> • Declaration of Candidacy for Retention • Filing Fee • Financial Disclosure Statement with APOC (Contact APOC to ensure current report is on file.) 	Division of Elections
Sun., 08/07/22	Last day to submit materials for the Official Election Pamphlet.	Division of Elections
Mon., 09/05/22	Last day to submit letter of withdrawal from the General Election ballot.	Division of Elections
<i>For APOC reporting deadlines, state candidates may contact the Alaska Public Offices Commission Toll Free at 1-800-478-4176 or online at www.doa.alaska.gov/apoc/.</i>		

**STATE OF ALASKA DECLARATION OF CANDIDACY FOR JUDICIAL RETENTION
DISTRICT COURT**

STEP 1	<input type="checkbox"/> Did you include your \$30 filing fee with this Declaration of Candidacy? <input type="checkbox"/> Did you file your Financial Disclosure Statement with APOC before turning in this form? NOTE: Candidates are encouraged to contact APOC prior to filing to ensure they have a <u>current</u> Public Official (POFD).
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STEP 2	GENERAL INFORMATION (please print or type) I, _____, declare that I am a candidate for retention to the office of: DISTRICT COURT JUDGE FOR THE _____ JUDICIAL DISTRICT OF THE STATE OF ALASKA This is the district to which I was appointed, or if assigned or transferred, where I served the major portion of my term. I request that my name be placed on the November 8, 2022 General Election ballot.
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STEP 3	CONTACT INFORMATION Mailing address and contact phone number for Candidate to be listed of the Division of Election's website _____ (Mailing Address) (City) (State) (Zip Code) (Phone Number)
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STEP 4	BALLOT NAME INFORMATION I request that my name appear on the General Election ballot in the following manner: _____ (First Name) (MI) (Last Name) (*Nickname and/or Suffix) *The Director of Elections may not include on the ballot as part of candidate's name, any honorary or assumed title or prefix but may include in the candidate's name any nickname or familiar form or proper name of candidate. (AS 15.15.030(4))
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STEP 5	CERTIFICATION I, the undersigned, certify that the information in this Declaration of Candidacy for Retention, required by AS 15.35.110, AS 15.35.120, is true and complete, and that I meet the specific requirements of this office. I also acknowledge that should I choose to withdraw my candidacy; my withdrawal must be received by the Director of Elections in writing over my signature at least 64 days before the election. Subscribed and sworn to before me this _____ day of _____, 20_____ _____ (Signature of Notary Public) My commission expires: _____ <p style="text-align: center; color: gray;">NOTARY SEAL</p> <p style="text-align: center;">Privacy Disclaimer</p> <p style="font-size: small;">Unless otherwise made confidential or protected from disclosure by law, information provided on this form may be subject to disclosure under the Alaska Public Records Act (AS 40.25.100—40.25.295). Failure to provide requested personal information may result in the Division's inability to process relevant portions of this form. Requested information will be used only for purposes directly associated with the processing of this form. For information on how to challenge the accuracy or completeness of personal information maintained by the Division, please send the Division a written request that the personal information be changed. The request must comply with AS 40.25.310 and be sent to the Division of Elections at the following address: Division of Elections, Director's Office, PO Box 110017, Juneau, AK 99811-0017.</p>
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2022 IMPORTANT DATES

Check the Division of Elections website for a current calendar: www.elections.alaska.gov

- Wed., 06/01/22 **Filing deadline for candidates.** Candidates must file a "Declaration of Candidacy" and appropriate Financial Disclosure Statement for any office appearing on the Primary Election ballot. Election offices will be open 8:00 a.m. - 5:00 p.m. AS 15.25.040
- Sat., 06/11/22 Last day to file a complaint with the Division of Elections regarding the eligibility of a candidate. AS 15.25.042 and 6 AAC 25.260
- Thur., 06/16/22 Candidates who faxed filing materials to the Division of Elections by the June 1st deadline must have their mailed documents received by the Division of Elections by this date. AS 15.25.040(a)(2)
- Sat., 06/25/22 Last day for candidates to withdraw their names from Primary Election ballot. AS 15.25.055
- Fri., 07/22/22 **Candidate deadline for Official Election Pamphlet information material.** Candidates submit materials to the Division of Elections for the state's 2022 General Election voter pamphlet.
- Mon., 08/01/22 **Filing deadline for judges seeking retention.** Candidates for judicial retention must file a Declaration of Candidacy for Retention and Financial Disclosure Statement. AS 15.35.040, AS 15.35.055, AS 15.35.070, AS 15.35.110, AS 39.50.020
- Sun., 08/07/22 **Judicial retention deadline for Official Election Pamphlet information material.** Judges and the Judicial Council submit materials to the Division of Elections for the state's 2022 General Election voter pamphlet. AS 15.58.030(g), AS 15.58.050
- Tues., 08/16/22 **PRIMARY ELECTION DAY.** AS 15.25.020
- Mon., 09/05/22 Last day for candidates to withdraw their names from the General Election ballot. AS 15.35.135, 6 AAC 25.210(b)
- Thur., 11/03/22 **Filing deadline for write-in candidates.** Write-in candidates must submit Letter of Intent by this date prior to 5:00 p.m. Alaska Time. AS 15.25.105(13)(c)
- Tues., 11/08/22 **GENERAL ELECTION DAY.** AS 15.15.020

****IMPORTANT NOTICE****
Official Election Pamphlet Information

Prior to the General Election, the Division of Elections distributes the Official Election Pamphlet (OEP) to the households of registered voters. The pamphlet contains information about candidates and issues appearing on the General Election ballot. In addition, the information submitted by candidates for the OEP is posted to the division's website prior to the election in which the candidate will appear on the ballot.

****Please note:** For the Primary Elections, a ballot measure only pamphlet is mailed to voters only if a ballot measure appears on the Primary Election ballot. Candidate information **does not** appear in a Primary Election pamphlet.

All candidates who wish to appear in the pamphlet must submit the materials listed below by the statutory deadline. **Late submissions will not be accepted.** The division recommends filing your materials as soon as possible. Materials should be submitted electronically. Forms for making the submission are available on the division's website at: <http://elections.alaska.gov/Core/oepinfocandidates.php>

1. **Candidate Statement:** A biographical statement of 150 words or less and a position statement of 250 words or less. AS 15.58.030(e)
2. **Photograph:** A 5" x 7" photograph (five inches wide by seven inches high) taken within the last five years and limited to the head, neck and shoulders of the candidate. All photographs will be printed in black and white. AS 15.58.030(f)
3. **Filing Fee:** Submit payment in the appropriate amount to the State of Alaska, Division of Elections. (cash, check, credit card accepted) AS 15.58.060(a)
 - a. \$300.00 – President of the United States, Vice President of the United States, United States Senator, United States Representative, Governor, Lieutenant Governor, Supreme Court Justice, Court of Appeals Judge (each)
 - b. \$150.00 – Superior Court Judge, District Court Judge (each)
 - c. \$100.00 – State Senator, State Representative (each)

Statutory Deadlines:

- State/Federal Candidates: **Friday, July 22, 2022** (AS 15.58.030(b))
- Judicial Retention Candidates: **Sunday, August 7, 2022** (AS 15.58.030(g))

NOTE: Materials for Alaska Native language translation must be received 30 days before the statutory deadlines. If submitted by this deadline, materials will be translated for a candidate for a federal or statewide office, a candidate for State Senate in Districts R, S, or T, a candidate for State Representative in House Districts 36 – 40, or a judicial retention candidate for Supreme Court, Court of Appeals or judicial districts 2,3 or 4. We **strongly encourage** you to submit your pamphlet material following this requirement so that the division can have your information translated to assist limited English proficient Alaska Native voters. We cannot accept already translated submissions.

Translation deadlines: State/Federal Candidates: **Monday, June 20, 2022;**
Judicial Retention Candidates: **Friday, July 8, 2022**

THIS IS YOUR ONLY NOTICE REGARDING FILING MATERIALS
FOR THE OFFICIAL ELECTION PAMPHLET

METHODS FOR FILING YOUR JUDICIAL PAPERWORK

Judicial retention candidates may submit a Declaration of Candidacy for Retention to any Division of Elections office. The declaration and filing fee must be received no later than 5:00 p.m. on August 1 before a General Election at which approval or rejection is required.

- In person: A Declaration of Candidacy for Retention and Financial Disclosure Statement may be delivered in person to any Division of Elections Office no later than 5:00 p.m. on August 1st.
- By mail: A Declaration of Candidacy for Retention and Financial Disclosure Statement sent by mail must be received by any Division of Elections Office no later than 5:00 p.m. on August 1st.
- By reliable electronic transmission: A Declaration of Candidacy for Retention and Financial Disclosure Statement sent by electronic transmission must be received by any Division of Elections Office no later than 5:00 p.m. on August 1st.

If you have questions regarding filing for office, call the Director's Office at (907) 465-4611 or (866) 952-8683 (toll free within the U.S.).