**STEP 1: Insert the Voter Access Card into the Touch Screen Voting Unit**
The card will click into place and will remain in the machine while you vote.

**STEP 2: Read Instructions Carefully**
Touch the LARGE TEXT and/or HIGH CONTRAST buttons to enlarge or improve ballot readability.

Touch the NEXT button to begin voting or to advance to the next page.

Touch the BACK button to review previous page.

**STEP 3: Vote Your Choices**
Touch the box next to your choice. An "X" will appear.

To change your choice, deselect by touching the box again and select your new choice.

**STEP 4: Voting for a Write-In Candidate**
Touch the box next to write-in and a keyboard will appear. Type in the candidate’s name and select RECORD WRITE-IN. When you return to the race screen, verify that the box is checked with an "X" and that the candidate’s name appears.

**STEP 5: Review Your Ballot**
At the Summary Page review your choices. Races left blank will be highlighted a different color.

To return and vote a race or to change your vote in a race, touch the race you would like to change or vote to return to page with the race.

**STEP 6: Print Ballot for Verification**
To verify your choices and to cast your ballot, touch the PRINT BALLOT button.

A printed ballot of your choices will appear in the printer compartment. Review your ballot carefully.

**STEP 7: Cast Your Ballot**
Touch CAST BALLOT when you are ready to record your vote.

Once your ballot has been cast, the printer will scroll your selections into the security canister inside the printer unit.

**STEP 8: How to Reject A Ballot**
If you wish to reject your ballot and make changes, touch the REJECT BALLOT button. You are allowed to reject your ballot twice.

**STEP 9: Remove Card**
Once you have completed the electronic touch screen voting process, remove your Voter Access Card and return it to an election worker.