

WRITE-IN CANDIDATE FILING INSTRUCTIONS

This section is provided as a convenience to the candidate.

CHECKLIST for FILING FOR OFFICE

- ___ 1. **Complete a *Letter of Intent*:** Forms are provided. AS 15.25.105

- ___ 2. **Complete a *Financial Disclosure Statement*:**
 - Non-incumbent candidates for State Senate or State Representative* need to complete and **simultaneously** file a *Public Official's Financial Disclosure Statement* with their *Declaration of Candidacy* unless a current statement is on file with the Alaska Public Offices Commission.

 - Incumbent candidates for State Senate or State Representative* need to complete and **simultaneously** file a *Legislative Financial Disclosure Statement* with their *Declaration of Candidacy* unless a current statement is on file with the Alaska Public Offices Commission.

NOTE: A *Public Official's Financial Disclosure Statement* on file with a municipal clerk for a municipal office may not satisfy this requirement.

 - A "*current statement on file with APOC*" is a financial disclosure statement that was filed timely with APOC that covers the reporting period of the prior year.

 - Candidates for U.S. Representative* must contact the Federal Election Commission for campaign reporting requirements. These candidates are not subject to the Alaska Public Offices Commission requirements. Contact information for the FEC is listed on page 1 of the Filing for Office Handbook. AS 15.25.030(b), AS 15.25.030(c), AS 39.50

- ___ 3. **File completed forms no later than 5:00 p.m. THURSDAY, OCTOBER 30, 2014:** The *Letter of Intent* and appropriate *Financial Disclosure Statement* are simultaneously filed with the Director of Elections or any Regional Election Supervisor. Offices open 8:00 a.m. to 5:00 p.m. (Addresses are on page 1 of the Filing for Office Handbook.) AS 15.25.105, AS 15.25.040